

SWAMPSCOTT HIGH SCHOOL

2018-2019 COURSE SELECTION PROCESS

INCOMING GRADE 9

| Date | Process |
|---|---|
| March 5-23 | Grade 8 teachers fill out course level recommendations for all students in Aspen for English, math, world language, science, and social studies. |
| Thursday, March 29 1:30 SMS | SHS counselors & administration meet with grade 8 students at 1:30 to discuss online process for choosing electives and hand out information in person. |
| Thursday, March 29 6:30 pm Meeting at Swampscott High School for grade 8 parents | Informational meeting about course selection process, placement review process, program changes, and course offerings at SHS in auditorium beginning at 6:30 PM for grade 8 parents . <ul style="list-style-type: none"> • Override process will be reviewed. • The presentation and documents from tonight will be available for families on the SHS website the following day. |
| March 30-April 9 | Aspen portal is open for students in grade 8 to choose ONE elective and ONE alternate. Electives do not include required courses such as health, PE, writing, and computer applications. |
| Monday,, April 12 | Override process forms must be submitted to the main office of SMS before April 12, 2018. |
| On or before May 4 | HS principal reviews override requests & informs family of decision. Counselors at SHS will make changes to Aspen to reflect decision. |
| May 4-May 11 | Guidance work week to enter overrides and special circumstances for students and to work with students that need to add in new requests due to cancelled courses. |
| May 14 | Build year is reviewed with content leaders to determine sections being offered based on course requests. |
| May 14-June 1 | Schedule building |
| Thursday, May 31 | SHS step up day- ½ day 8 students attending SHS in the fall report to the high school for the day. |