

SWAMPSCOTT HIGH SCHOOL

2018-2019 COURSE SELECTION PROCESS INCOMING GRADE 9

Date	Process
March 5-23	Grade 8 teachers fill out course level recommendations for all students in Aspen for English, math, world language, science, and social studies.
Thursday, March 29 1:30 SMS	SHS counselors & administration meet with grade 8 students at 1:30 to discuss online process for choosing electives and hand out information in person.
Thursday, March 29 6:30 pm Meeting at Swampscott High School for grade 8 parents	Informational meeting about course selection process, placement review process, program changes, and course offerings at SHS in auditorium beginning at 6:30 PM for grade 8 parents . <ul style="list-style-type: none"> • Override process will be reviewed. • The presentation and documents from tonight will be available for families on the SHS website the following day.
March 30-April 9	Aspen portal is open for students in grade 8 to choose ONE elective and ONE alternate. Electives do not include required courses such as health, PE, writing, and computer applications.
Friday, April 12	Override process forms must be submitted to the main office of SMS before April 12, 2018.
On or before May 4	HS principal reviews override requests & informs family of decision. Counselors at SHS will make changes to Aspen to reflect decision.
May 4-May 11	Guidance work week to enter overrides and special circumstances for students and to work with students that need to add in new requests due to cancelled courses.
May 14	Build year is reviewed with content leaders to determine sections being offered based on course requests.
May 14-June 1	Schedule building
Thursday, May 31	SHS step up day- ½ day 8 students attending SHS in the fall report to the high school for the day.