

REGULAR SESSION MINUTES
November 24, 2014
Amended

A meeting of the Swampscott School Committee was held in Room B208 at Swampscott High School commencing at 7:02 p.m. with the following members present: Mr. Ted Delano, Chairman; Ms. Carin Marshall, Vice Chairman; Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, M.A. M.Ed., Superintendent of Schools and Lois Longin, Director of Curriculum and Instruction. Ms. Amy OConnor, Dave Castellarin, Town Accountant; and Student Representatives Megan Russo and Ian Crimmins and were absent.

Mr. Delano explained that two students were invited to come and lead the pledge of allegiance and read the Mission Statement of the District. He gave the Committee some background on each student and introduced Stanley School students Marina Kolthof and Luca Santos.

PUBLIC COMMENT

There was none.

COMMITTEE COMMENT

Ms. Wright thanked Mr. Castellarin for access to Drop Box in looking at the warrants and related bills and was happy that it would cut down on paper copies in the future. Ms. Wright commented on the upcoming workshop to be held at the High School and asked if the focus of the discussion would be geared more towards students with diagnosed anxiety, depression or general tween issues. She also questioned whether the location needed to be changed to accommodate more people. Ms. Angelakis stated that Jen Nisbit attended a recent joint PTA meeting and commented that she thought the discussion would be tailored to those in attendance. Ms. Wright also commented on the community flyer and information link and stated she heard from people who weren't always finding all the information and wondered if it could be organized more clearly so things weren't lost in the shuffle. Ms. Angelakis stated they could look at that.

Ms. Cooper commented on the District website news and events section and had someone comment that it wasn't up to date. Ms. Angelakis stated if you click on the news and events you can find the more current information but they would look at making that information more accessible. Ms. Cooper also commented on a recent Middle School PTO meeting and the discussion of the Middle School tech plan. Ms. Angelakis stated there was only one tech plan which covers the District. Ms. Cooper said that's what she thought and was just looking for clarification.

Ms. Marshall commented on Clarke School's recent community meeting presentation on Veteran's Day in which her husband along with Mr. Burke gave a presentation to the kids. She said she would recommend it to the other schools because she felt it went very well and that it brought something out in the kids.

Mr. Delano said that the Historical Committee is working with Mr. Rozmiarek and Mr. Baker to install some plaques on a wall on the first floor of the High School from different classes and families who have donated in memory of someone who has passed away. He felt it was important to remember all past classes and anyone who had passed away as part of the history of the District. He also congratulated the Powder Puff girls on their recent game and wished the Big Blue a good game on Thanksgiving Day. He also reminded all student athletes that their activity fees must be paid before the winter season.

CONSENT AGENDA

Ms. Angelakis requested to add an additional warrant, item number 15-21 to the Consent Agenda for approval. Mr. Delano stated he would accept a motion to approve items A and B with the additional warrant, item number 15-21.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Cooper to accept the consent agenda. The motion passed 4-0.

SUPERINTENDENT'S REPORT

MSBA New School Update

Ms. Angelakis requested to move item C up in the agenda and updated the Committee on a recent conference call with the MSBA regarding the failed vote of the proposed new school. She stated that the question of whether the District could hold its place in line was essentially answered that it could not. She reviewed the steps that needed to be taken to remove Swampscott from the current process and went over the next steps for the District. She added that with all of the work that needs to be put into a new Statement of Interest the District would be unable to reapply until January of 2016. Ms. Cooper asked whether the current Building Committee would continue to work with the project. Ms. Angelakis stated she was unsure and that would be one of the first steps to determine in moving forward. Ms. Wright suggested a new Committee as it would give the project a fresh set of eyes. Ms. Angelakis stated she was unsure of the protocol for how to disband the current Committee and how it would move forward. Mr. Delano requested putting the issue on the agenda routinely to keep all updated.

Capital Update

Ms. Angelakis referred to the five-year Facilities Plan that was in the handouts. She explained that the order of the projects was to be determined by a new school building and that with the recent vote the Facilities Plan would need to be looked at again. She added that she, along with Mr. Younger and Mr. Baker and with the input of the Hadley principal, would be meeting to analyze an updated Facilities Plan. Ms. Marshall questioned when the plan is submitted to Capital Improvements. Ms. Angelakis said by December 5th. Ms. Marshall questioned if the Committee would see the list before it is submitted and Ms. Angelakis stated she would forward the list and would appreciate feedback before submission. There was a discussion regarding the lift at Clarke and ADA compliance. Mr. Delano asked if the five-year plan was now public record and Ms. Angelakis stated it was.

Nahant Agreement Update

Ms. Angelakis informed the Committee that she recently met with the Nahant Superintendent and advised that the current agreement is a five-year agreement so therefore nothing needed to be done as it is in effect until 2017. She added that she toured the Johnson School and is trying to work more collaboratively with the Nahant Superintendent.

Northshore Consortium Collaborative Agreement

Ms. Angelakis referred to the booklets which were passed out to the Committee. She gave an overview of the Northshore Consortium and its schools. She explained that for a \$10,000 fee the District can send students, which is less costly than other out of District placements. She talked about the Board meetings which she has attended and gave the Committee some background on the programs. She further explained that new legislation requires that the School Committee approve the agreement as well as appoint its representative to the Board. Mr. Delano said it could be added to the December 1st agenda to give everyone a chance to review the documents. Ms. Angelakis agreed.

FINANCE COORDINATOR

FY16 Budget – Timeline & Process

Ms. Angelakis explained that there would be a Leadership Team meeting on Wednesday and she expected more information from Mr. Castellarin at that meeting. Mr. Delano questioned meeting as a Committee as a whole for framing the budget. Ms. Angelakis stated she wasn't sure Mr. Castellarin was ready for that at this point and that there was a Finance Subcommittee meeting scheduled for December 1st but added she would check with Mr. Castellarin and inform the Committee. Ms. Wright suggested attending the Subcommittee meeting to start listening. Ms. Cooper questioned what the Leadership Team had come up with to date. Ms. Angelakis stated one example was a line-item for 504 expenses as well as a line item for the Drama Department at the High School. Ms. Cooper questioned whether there was anything new or different that we should be talking about now and was looking for clarification on the timeline. Ms. Angelakis stated she would check with Mr. Castellarin and update the Committee of his timeline.

UNFINISHED BUSINESS

Superintendent Goals

Ms. Angelakis presented the Superintendent Goals document as a first read. She outlined Communications Goals and stated she would like feedback from the Committee. Ms. Cooper questioned whether we are measuring it by a survey on how the community feels you've achieved the goals and suggested maybe a Survey Monkey to see how the community feels about communication. Ms. Marshall added that information can be put out but you can't be sure that people are taking the information in. There was a lengthy discussion regarding communication as well as a possible Superintendent's blog. Ms. Angelakis suggested a discussion with the Communications Subcommittee to tweak that goal. She referred the Committee to the back page and three additional goals for the District. She asked for feedback from Committee on the format of those goals. There was discussion regarding the number of goals. Ms. Wright spoke about the Professional Development goal and stated she felt that was covered through Ms. Longin. Ms. Angelakis stated she would reformat the document and bring it back on the 15th for discussion.

Business Manager Update

Ms. Angelakis submitted a job description for Business Manager. She outlined the changes made from the prior draft. There was discussion regarding the day to day duties for the job as well as salary. Ms. Angelakis stated she would like to get this posted as soon as possible as she feels it's necessary to get someone in the position. There was further discussion regarding additions to the job description and Ms. Angelakis stated she felt some of that would be discussed at the interview stage.

Article 6 Committee

Mr. Delano asked Mr. Wright to give an update. Ms. Wright explained the Article 6 Committee and read a proposal from the Collins Center at UMass to look at the delivery of services. She explained it was proposed to add the school to the plan regarding District facilities. The cost would be an additional \$5,000 to the town for the addition. She stated she expected the Selectmen's vote at their next meeting but hoped to work on Task 7 to tailor it differently for the District. Mr. Delano requested it be added to the December 15th agenda for an update.

SUBCOMMITTEE REPORTS

Ms. Wright stated she would schedule a Communications Subcommittee meeting.

Mr. Delano stated the Finance Subcommittee would meet next on December 1st and 11:30 at the Middle School.

Ms. Marshall stated that the policy review is ongoing and the next step is to meet with Mike Gilbert to review sections G and H.

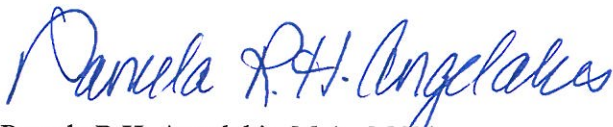
Ms. Cooper stated the Joint Task Force was meeting on December 9th. She also advised that the Special Education PAC group had set a date for January and encouraged all to attend.

ADJOURNMENT

MOTION:

At 8:50 p.m., it was moved by Ms. Marshall and seconded by Ms. Cooper to adjourn. The motion passed 4-0.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools
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Date: