

REGULAR SESSION MINUTES

April 27, 2015

A meeting of the Swampscott School Committee was held in room B208 at Swampscott High School commencing at 7:02 p.m. with the following members present: Mr. Ted Delano, Chairman, Ms. Carin Marshall, Vice Chairman, Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools, Mr. Evan Katz, School Business Administrator and Student Representative Megan Russo. Ms. Amy OConnor and Ms. Lois Longin, Director of Curriculum and Instruction and Student Representative Ian Crimmins were absent.

Ms. Marshall explained two students were invited to come up and lead the pledge of allegiance and read the Mission Statement of the District. She gave the Committee some background on each student and introduced Stanley School students Alexander Borkland & William VanDam.

PUBLIC COMMENT

There was none.

ELECTION OF CHAIR AND VICE CHAIR

Mr. Delano questioned whether all wanted to wait until a full Committee was present to vote. Ms. Marshall stated that would be her preference and Ms. Wright agreed and added that Ms. OConnor should have a say as well.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Wright to table item III on the agenda to the next scheduled meeting. The motion passed 4-0.

COMMITTEE COMMENT

Ms. Wright reminded everyone to get out and vote tomorrow.

Megan Russo stated there was a band concert at the High School on Thursday, May 7th. Ms. Angelakis added it was the Art Show also that evening.

Ms. Cooper stated the poetry contest at the library was Wednesday evening and stated she would be attending.

Ms. Marshall echoed Ms. Wright's comment about voting.

Mr. Delano encouraged all to vote and wished good luck to all the spring sport teams District wide.

CONSENT AGENDA

Mr. Delano requested a motion to accept the Consent Agenda.

MOTION:

It was moved by Ms. Wright and seconded by Ms. Marshall to accept Consent Agenda containing the meeting minutes of April 13, 2015 and warrants #15-41, 15-42 and 15-43. The motion passed 4-0.

SUPERINTENDENT'S REPORT

SHS Recognition – Governor for the Day – Zachary Levenson

Ms. Angelakis stated that one of her favorite things to do is to recognize students and staff and today she gets to do both. Ms. Angelakis recognized Zach Levenson and explained to the Committee that he served as Governor for the Day during the April 10th Mass. Student Government Day. Zach gave a short overview of the speech he presented that day. Ms. Angelakis presented him with a certificate from the Committee.

Ms. Angelakis then invited Mr. Andrade to come forward. She explained he was recently named winner of the My Favorite Teacher contest from the Peabody Barnes & Noble. She stated that former student Michael Coffey had submitted the nomination and essay. Mr. Andrade stated it was an amazing honor and that the credit goes to Michael for writing the essay

SMS Field Trip – NYC – Mr. Kane

Ms. Angelakis explained the information for the trip was in the Committee packets and further stated it was an annual trip by Mr. Kane and she was requesting approval.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Cooper to approve the SMS Field Trip to NYC. The motion passed 4-0.

Personnel Report

Ms. Angelakis reviewed the changes on the report highlighted in red. She further noted there were nine retirements listed but one teacher had rescinded so there are currently eight staff members planning to retire. Mr. Delano questioned if that was average for the year. Ms. Angelakis stated it was higher than in years past.

Mr. Katz requested to defer the Finance Coordinator portion as he was waiting for someone to arrive.

School Building Use

Ms. Angelakis suggested that the school building use piece would tie into Mr. Katz's proposal. She explained that the Building Use was taken out of policy during the review as it was more procedural. She reviewed the current fees charged at each of the building sites and pointed out that it has been quite a while since the schedule and policy was reviewed. Ms. Angelakis explained her desire to be able to offer staff within the District discounted rates to run programs within our buildings. There was a discussion regarding energy use within the buildings during summer months. Mr. Delano questioned if there were tax issues involved and Mr. Katz stated there wasn't. He added it was reasonable to discount rates for staff. There was also discussion regarding insurance and liability to the District. Ms. Angelakis stated she would like to add staff to category B for the time being and would like to revise the policy and bring it back before the Committee at a later date.

FINANCE COORDINATOR

High School Summer Rental – Education First, Matthew Dupuis

Mr. Katz referred to an email from Matthew Dupuis who approached the High School principal about renting classrooms for a summer language program. He further explained that he met with Mr. Dupuis, Mr. Rozmiarek and George Arrington to discuss the arrangement. Mr. Katz stressed the District normally wouldn't give a discount of this extent, but in looking at the program he was bringing the proposal forward. He invited Mr. Dupuis forward to explain the program. Mr. Dupuis explained that the program brings students in from Western Europe, Asia, and Russia to enhance their English skills and to explore the North Shore. He explained they then stay with host families in the area. Ms. Wright questioned how many classrooms they would need and also teaching staff. Mr. Dupuis stated 3-4 classes depending on the month and they have their own teachers as well as busses and nursing staff. Ms. Wright stated it would be great if District teachers could get involved in that as well. Mr. Delano questioned if any other Districts were contacted. Mr. Dupuis said they were and it came down to location. Ms. Angelakis stated the agreement was the first step, but that she would love to be able to offer the opportunity to District teachers. Ms. Angelakis added they brought this forward to inform the Committee and to move forward with the project. Ms. Wright said it sounds like a great program. Ms. Angelakis welcomed Mr. Dupuis to Swampscott. Mr. Dupuis thanked the Committee and Ms. Angelakis for its support.

UNFINISHED BUSINESS

All Blue Foundation – vote requested

Mr. Delano reminded the Committee of the presentation at the last meeting by the All Blue Foundation. He stated that while the project doesn't fall under the umbrella of the Committee that Mr. Urbano had requested its support. Mr. Delano requested a motion for vote of confidence in the All Blue Foundation.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Cooper to take a vote of confidence in the All Blue Foundation.

Ms. Marshall clarified that it was basically a speaking point for the Foundation at Town Meeting. Mr. Delano added they had gone to various boards and just wished to say they had our support moving forward. Ms. Marshall said personally, and as a member of the Committee, she was in favor of the project. Ms. Cooper agreed and said it was way overdue and hoped that someone from this Committee would be involved in the future planning of the project.

VOTE ON MOTION:

The motion passed 4-0.

K-12 Educational Task Force

Ms. Angelakis gave an update on the Task Force and explained during their first meeting they determined what the next steps for the process would be. Ms. Cooper stated she liked the name change and how it reflects looking at the District as a whole. Ms. Angelakis explained she felt the project needed to incorporate each level and this time she wanted to take time to make sure the process is done right.

SUBCOMMITTEE REPORTS

Updated Policy Manual – vote requested

Ms. Marshall reminded all of the information presented at the last meeting and said they were looking to approve the updated policy manual as presented and would be pulling out some of the policies for further review. Ms. Angelakis thanked Ms. Wright for organizing the spreadsheet and stated it made the process much simpler. Ms. Cooper questioned the status of the Chemical Health Policy. Ms. Angelakis said one needs to be drafted and forwarded to counsel and that it would be added to the list of pull-outs. Ms. Wright reminded about the student transporting students policy as well.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Wright to approve the updated policy manual. The motion passed 4-0.

Ms. Wright said once the changes are made by MASC it will be added to the District website. Ms. Angelakis thanked the subcommittee for getting all the work done.

Joint Facilities Consolidation – Memo of Agreement – vote requested

Ms. Wright gave some history on the meetings which resulted in the current memorandum of understanding. She added that if a joint facilities manager is able to be hired in FY16 it would be further decided on how the roles would be defined. Ms. Angelakis proposed highlighting some of the areas that were debated. Ms. Cooper stated the agreement can be amended by either group or revoked by the Committee or Town Meeting at any time. Ms. Wright stated the goal was to create efficiencies within the Department. Ms. Angelakis stated the first year will be for figuring out the details and any concerns should be brought up while vetting the process. Mr. Delano suggested adding the addendums to the MOU. Ms. Angelakis stated the list of buildings, process map and job description would be added. Ms. Cooper said she was excited to get this rolling.

MOTION:

It was moved by Ms. Wright and seconded by Ms. Cooper to adopt the Joint Facilities Consolidation Memorandum of Understanding between the Board of Selectmen, Superintendent and Town Administrator. The motion passed 4-0.

NEW BUSINESS

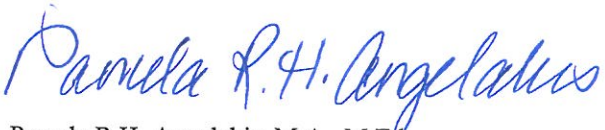
Ms. Cooper questioned a presentation for Town Meeting. Ms. Angelakis stated she hoped to have it by the end of the week and would like to run it by Ms. OConnor and Ms. Wright. Ms. Cooper stated she hoped that the joint facilities would be part of that.

ADJOURNMENT

MOTION:

At 8:15 p.m. it was moved by Mr. Marshall and seconded by Ms. Cooper to adjourn. The motion passed 4-0.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools



Date:

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