

## REGULAR SESSION MINUTES

June 22, 2016

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:06 p.m. with the following members present: Ms. Amy OConnor, Vice Chair, Mr. Ted Delano, and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools and Mr. Evan Katz, School Business Administrator and Michael Scola, Director of Facilities Management. Ms. Carin Marshall, Chair, Ms. Suzanne Wright, Ms. Lois Longin, Director of Curriculum and Instruction were absent.

### PUBLIC COMMENT

There was none.

### COMMUNITY ANNOUNCEMENTS

There was none.

### CONSENT AGENDA

Ms. OConnor read a list of the items contained within the Consent Agenda.

Ms. OConnor commented on the donation made on behalf of Anthony Benevento. She explained that gift was in lieu of flowers in his recent passing. She stated the gift was in the amount of \$4,045 and Ms. Angelakis stated the names of the donors would be provided to the children of Mr. Benevento.

### MOTION:

It was moved by Mr. Delano and seconded by Ms. Cooper to accept the Consent Agenda. The motion passed 3-0.

### SUPERINTENDENT'S REPORT:

#### Technology Update

Ms. Angelakis gave the Committee an update on Technology work which has been done to date including upgrades to computers and software. She also gave an update to upgrading the Wi-Fi at the Middle and High Schools. She also explained an application that was submitted regarding reimbursement for school technology. Mr. Akim came forward to speak about timelines for the projects. Ms. Angelakis also spoke about upgrades in the language lab at the High School.

#### Assistive Tech

Ms. Angelakis explained there is a need through the Special Education Department for some students who require assistive tech. She stated that Mr. Silbert would be taking on the role of a .2 Assistive Tech and that he would be working in conjunction with the Special Ed Department to attend to the needs to students who require accommodations through technology.

#### Summer Maintenance Project

Ms. Angelakis reviewed a list of summer maintenance projects which Mr. Baker had prioritized from the items entered in the maintenance portal.

#### Capital Update

Ms. Angelakis invited Mr. Scola to give his capital update. Mr. Scola explained some of the things he has done since joining the District to prioritize some of the capital projects. He reviewed the projects including Hadley boilers, a Fire Alarm contract, Field House boiler replacement and the sprinklers in the High School auditorium. Ms. Angelakis thanked Mr. Scola for his report and told the Committee that she was very pleased with the work that he has done to date.

#### Updated on MS/HS Asst. Principal Plan

Ms. Angelakis gave some background to the process involved in replacing the High School and Middle School principals. She explained that Mr. Kowalski and Ms. Mackey would remain in their roles as Assistant Principals at the High School and looked forward to them as part of Mr. Murphy's team. She spoke about the vacancy at the Middle School and stated that she was working on ironing out the details and hoped to make an announcement soon.

regarding that position. She stated there is one very interested party, an internal candidate who would come out of the classroom for a year and assume the role as Assistant Principal. She said she was very excited at the enthusiasm shown by this teacher and was looking forward to completing that process.

**CHAIR REPORT:**

**SC/BOS Joint Meeting**

Ms. OConnor stated a joint meeting was tentatively scheduled for July 13<sup>th</sup> and that Ms. Marshall was hoping to get confirmation of that meeting.

**Ratification of Swampscott Education Association Educational Support Professionals Contract**

Ms. Angelakis stated the item was on the agenda for approval and it was her recommendation that the Committee approve the contract. Ms. OConnor read a statement from Ms. Marshall regarding the contract.

**MOTION:**

It was moved by Mr. Delano and seconded by Ms. Cooper to approve the contract of the Swampscott Education Association Educational Support Professionals. The motion passed 3-0.

**SCHOOL BUSINESS ADMINISTRATOR**

**FY16 and FY17 budget updates**

Mr. Katz gave an overview of the FY16 budget and explained that the gap in the budget was less than projected. He reviewed the areas of the budget which were over or under budget. Ms. Angelakis questioned the athletics budget and Mr. Katz explained where there were issues within their budget as well. Ms. OConnor questioned possibly having Ms. Farley come to a future meeting to discuss athletics. Ms. Angelakis stated she would love to have her come forward to give an overview of what she has been doing in her first year. Mr. Katz also stated he felt he had good information from all of the revolving accounts going forward. Mr. Katz also reviewed the FY17 budget and stated he would keep the Committee informed going forward into the new budget year.

**SUBCOMMITTEE REPORTS:**

**Policy GBEC Drug-Free Workplace Update**

Ms. OConnor stated the policy was before the Committee for approval after first read at the last meeting. Ms. Angelakis added that the updates aligned the policy with MASC updates as well as any cross reference with other policies.

**MOTION:**

It was moved by Mr. Delano and seconded by Ms. Cooper to approve the Policy GBEC Drug-Free Workplace Update. The motion passed 3-0.

**Policy IHAMB Teaching about Drugs, Alcohol & Tobacco Update**

Ms. OConnor stated this policy was also before the Committee for approval after first read at the last meeting. Ms. Angelakis stated the policy also contained a cross reference to other existing policies.

**MOTION:**

It was moved by Ms. Cooper and seconded by Mr. Delano to approve the Policy IAHMB Teaching about Drugs, Alcohol & Tobacco Update. The motion passed 3-0.

**ADJOURNMENT**

**MOTION:**

At 7:58 p.m. it was moved by Mr. Delano and seconded by Ms. Cooper to adjourn. The motion passed unanimously.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools  
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10/7/16  
Date: