

## REGULAR SESSION MINUTES

November 2, 2016

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:02 p.m. with the following members present: Ms. Carin Marshall, Chairman, Ms. Amy OConnor, Vice Chairman, Mr. Ted Delano and Ms. Suzanne Wright. Also Present: Ms. Pamela Angelakis, Superintendent of Schools, Mr. Evan Katz, School Business Administrator, Anne Marie Condikey, Director of Curriculum and Student Representatives Gabby LaRiviere and Tenley Seidel. Ms. Gargi Cooper was absent.

### PUBLIC COMMENT

Glenn Paster came forward to speak about question 2. He also stated he had twins at SHS and stated that the school has been a great experience for both of his boys. He also thanked Ms. Marshall and Ms. OConnor for speaking with him earlier regarding question 2. His concern was that he felt the Committee should take a stand on the question and felt the community should know where the Board stands on the issue.

### COMMUNITY ANNOUNCEMENTS

Tenley Seidel reported that the school play just concluded and that Student Council is working on upcoming spirit days.

Ms. OConnor commended the District on the Youth Risk presentation held last night and encouraged a second presentation. Ms. Angelakis stated she had already received requests for a second presentation and that she would like to run it again. There was discussion on putting it on the website with some notes to interpret the results after the second presentation.

Ms. Wright spoke about the METCO pancake breakfast and said it was a nice event. She also gave kudos to the girls' soccer team for making the number one seed.

Mr. Delano commended Ms. Angelakis for the work she dedicates to the District in her role. He also commented on Mr. Murphy and Mr. Calichman in their new roles as heads of the High and Middle Schools and he said he has heard a lot of positive things about their transitions. Mr. Delano felt the District was doing great things. Ms. Angelakis thanked him and said she was proud of her leadership team.

Ms. OConnor commented on the recent meeting with the Finance Committee and stated it was very positive. She further thanked Mr. Katz for being proactive with the budget process. Ms. Angelakis commented on the timing of the process and stated it felt good to be on the earlier side.

Ms. Marshall announced that tonight's meeting would be the first broadcast streaming online and in HD.

### CONSENT AGENDA

#### MOTION:

It was moved by Ms. OConnor and seconded by Mr. Delano to approve the Consent Agenda containing the Regular Session minutes from October 5, 2016; and Warrants # 17-15, 17-16, 17-17 & 17-18. The motion passed 4-0.

### SUPERINTENDENT'S REPORT:

#### Certificate of Academic Excellence – C. Westhoven

Ms. Angelakis gave the Committee the background and qualifications for the award and announced Charlotte Westhoven as this year's recipient of the Certificate of Academic Excellence.

#### Recognition of SHS students – National Merit Commendation – R. Murphy

Mr. Murphy explained the requirements for Commended Student status and introduced Arthur Kautz, Ella Parker, Joshua Segedy, Charlotte Westhoven, Joshua Young and Nathan Young. He also announced that Meredith Charney had been named as a semi-finalist earning status as one of 16,000 students recognized.

### **For the Love of Learning – Ms. Harris/MS**

Ms. Angelakis explained the *For the Love of Learning* segment and introduced Mrs. Harris, the Middle School art teacher. Ms. Harris introduced 8<sup>th</sup> grade students, Ella Sprague, Lily Bennett and Reese Robertson. Ms. Harris explained their projects which were drawings based on “two-point perspective.” Ms. Angelakis said she was impressed with the method of teaching and congratulated all on their projects.

### **PARCC/MCAS District Update**

Ms. Angelakis introduced Ms. Condiike to give the District update on PARCC and MCAS. Ms. Condiike gave some background on the testing and which grades and schools took which test. She gave a District overview by grade and subject level. She further announced that Stanley School was given the distinction of a Commendation School for making high progress. She also announced that Clarke School had been elevated to a level 1 due to meeting gap and narrowing goals. She further acknowledged the ELL department and students for their progress. Ms. Condiike gave a District overview including strengths and areas which need to be strengthened and turned the presentation over to the building Principals for individual grade levels. Mr. Murphy reviewed the MCAS areas of strength as well as areas which need to be reinforced. He added that the staff is working with students over the year with questions from prior exams so that students are more prepared. Mr. Calichman reviewed the Middle School results including its strengths and areas to strengthen and referred to math as Ms. Condiike pointed to it as an area that needed to be looked at. Mr. Daniels presented the elementary schools combined results and spoke to their areas of strength and weaknesses. Ms. Condiike spoke about the steps moving forward and how the data would be utilized. She spoke about any adjustments that could be made through programming such as non-fiction analysis at the High School. She stated she felt the scores could be stronger and that they would be looking at adjustments to make that happen. She referred to on-going Professional Development. She also gave an overview of the spring 2017 testing. Ms. Wright questioned the need to change programming if testing couldn't be compared due to the differences. Ms. Condiike said it is an on-going review into curriculum and instruction. Ms. OConnor referred to Mr. Murphy's presentation from last year in its comparison of individual students and how they progressed through the grades and wondered if that could be done as well. Ms. Condiike said it could not be done due to the different testing formats. Tenley Seidel wondered if students at different elementary schools had any educational advantage due to geographical location. Ms. Condiike said programming and instruction is consistent across all the elementary schools. Mr. Delano added that every elementary school in their opinion is treated the consistently. Ms. Angelakis agreed she did not see that as a factor.

### **New Student Enrollment Information/October 1 Enrollment & October 1 Report to DESE**

Ms. Angelakis referred to the completed student registration information that came in this school year and referred to the information contained in the student's previous school, state or country. She further stated that while there were 107 registered the number of students who withdrew were similar so enrollment actually decreased. She also referred to the information in the October 1 DESE reporting. Ms. Wright stated she would be curious to know where the students who exited went. Ms. Angelakis stated she could produce that as well.

### **Ratification of Custodian Contract – vote requested**

Ms. Marshall stated that the custodian's unit did ratify the contract and it was awaiting Committee approval. She stated the contract had been previously discussed in executive sessions through the process and referred to some of the highlights within the contract. Ms. OConnor commended the bargaining team on both sides.

### **MOTION:**

It was moved by Mr. Delano and seconded by Ms. OConnor to ratify the collective bargaining agreement between the Swampscott School Committee and Swampscott Custodial Employees Local 2610, Council 93, AFSCME, AFL-CIO effective July 1, 2015. The motion passed 4-0.

### **CHAIR REPORT:**

Ms. Marshall reminded everyone that Senator McGee and Representative Erlich would be attending the next meeting. She suggested forwarding specific questions to Mrs. Caron before the next meeting. She also reminded that the Tri-Chair meeting this Friday with our interim Town Administrator and the Committee of the whole. Further she stated that the SEA negotiation last session was cancelled for reasons on the other side and would be rescheduled.

## **SCHOOL BUSINESS ADMINISTRATOR**

### **FY18 Budget Timeline**

Mr. Katz reviewed the outline of the budget timetable and stated he would give the full Committee an update on Friday. He spoke about making sure that the information is received by the Finance Committee so that they understand the scope of the budget. He added that his goal would be to look to hold the public hearing in January prior to the Committee's vote. Ms. OConnor questioned whether the only items going to Capital were coming from Facilities and Ms. Angelakis stated they would come together with the District requests. Mr. Delano suggested adding as much information as possible in regards to description of projects going to Capital. Mr. Delano also asked whether the Committee could review the previous two requests which went to Capital. Ms. Angelakis stated she had a spreadsheet to provide to the Committee.

## **UNFINISHED BUSINESS**

### **Superintendent's Evaluation – salary increase**

Ms. Marshall said the Committee needed to approve the annual increase to Ms. Angelakis' contract which was decided at the last Executive Session. She stated the increase of 1.5% was in line with the goals the Committee has set.

### **MOTION:**

It was moved by Mr. Delano and seconded by Ms. OConnor to approve salary increase for the Superintendent of 1.5% effective July 1, 2016.

Ms. OConnor stated she felt it was important to say that while 1.5% does not feel like a significant raise this is in no way indicative of a job well done as Ms. Angelakis' review shows that the Committee is very happy with her performance. She also stated she was disappointed the District could not offer more, but that it felt they were not in a financial position to do more. Ms. Angelakis stated she was very appreciative given the state of finances and thanked the Committee.

### **MOTION:**

The motion passed 4-0.

## **SUBCOMMITTEE REPORTS:**

Ms. Marshall turned to Ms. Wright for policy first-reads.

### **Policy ECA Buildings & Grounds Security – first read**

Ms. Wright stated the policy had been reviewed with the Facilities Department. She referenced the wording changes between the old and new versions.

Ms. Wright also stated she received information from Mrs. Caron that in the future as long as there are no questions and there are simple wording changes that a vote can be taken immediately upon first read. She stated they would continue to hold these over but going forward that could be done. She added there was also a suggestion to post new policies on the web under pending for a few weeks before a vote is taken.

### **Policy ECAF Security Cameras in School – first read**

Ms. Wright stated this policy was a completely new policy and read it in its entirety. She further stated that signage would need to be addressed. Ms. Wright stated they would need to create a procedure for storage of films as well as how would be responsible for them. Mr. Delano stated the company supplying the cameras should be bonded in regards to maintaining the system.

### **Policy IJND Access to Digital Resources – first read**

#### **Policy INJDB Empowered Digital Use**

Ms. Wright reviewed the changes to the proposed policy and there was discussion of the phrase "Empowered Digital Use" taking the place of "Acceptable Use". Ms. Wright said she would check with Mike Gilbert on whether this is the term that will be used throughout the industry. Ms. Angelakis agreed to seek clarification to avoid confusion.

**Policy IJNDC Internet Publication - first read**

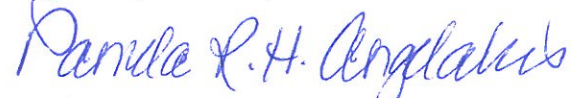
Ms. Wright referenced the corrections to the current policy and stated it was still being worked on. There was discussion regarding copywrited material on the websites. Ms. Angelakis stated she would be meeting with a company on Monday which works on webpages and she would discussed the advantages and disadvantages with him. Ms. Wright suggested tabling the policy until a future meeting for discussion.

**ADJOURNMENT**

**MOTION:**

At 9:02 p.m. it was moved by Ms. OConnor and seconded by Ms. Wright to adjourn. The motion passed 4-0.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools  
/pan

11/17/16

Date:

Supporting Documents:

Agenda 2-Nov-2016 School Committee Meeting.pdf  
Approved 5-Oct-2016 SC Meeting Minutes.pdf  
2015-2018 Custodians Contract accepted changes 2-Nov-2016.pdf  
Certificate of academic excellence criteria.pdf  
FY18 Town Budget calendar.pdf  
National Merit..Commended Students Press Release.pdf  
New student enrollment 16-17.pdf  
Oct 1 Enrollment FY17 10-01-16.pdf  
Policy ECA Buildings & Grounds Security - first read 092116.pdf  
Policy ECAF Security Cameras in School - first read 092016.pdf  
Policy IJND Access to Digital Resources - first read 092016.pdf  
Policy IJNDB Empowered Digital Use - first read 092016.pdf  
Policy IJNDC Internet Publication - first read 092016.pdf  
SC FY18 Budget Timeline .pdf  
SC PARCC\_MCAS Presentation 11.2.16 FINAL Rev 1.pdf  
SC PARCC\_MCAS Presentation 11.2.16 FINAL slides.pdf  
SWAMPSCOTT Current Policy IJND - CURRICULUM AND INSTRUCTIONA.pdf