

## REGULAR SESSION MINUTES

October 1, 2015

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:00 p.m. with the following members present: Ms. Carin Marshall, Chairman, Ms. Amy OConnor, Vice Chairman, Mr. Ted Delano and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools and Ms. Lois Longin, Director of Curriculum and Instruction and Mr. Evan Katz, School Business Administrator and Student Representatives Matthew Zimmer and Will Green. Ms. Suzanne Wright was absent.

### PUBLIC COMMENT

There was none.

Ms. Marshall read a statement regarding the ongoing investigation by the Superintendent with regards to athletics. She stated they would not discuss any matters relating to the issue as it was still being investigated.

Ms. Marshall also read a statement regarding the passing of Bill Ryan. The Committee observed a moment of silence for Mr. Ryan.

### CONSENT AGENDA

Ms. Marshall requested to add the SHS Field Trip to Quebec City to the consent agenda for approval.

### MOTION:

It was moved by Ms. OConnor and seconded by Ms. Cooper to accept Consent Agenda containing the meeting minutes of September 17, 2015, warrant #16-12 and the Field trip – SHS – Quebec City. The motion passed 4-0.

### SCHOOL BUSINESS ADMINISTRATOR

#### Awards HS Cleaning contract – vote required

Mr. Katz explained that the cleaning contract for the High School had gone out to bid. He stated they were happy with the responses they received. He said that he and Mr. Baker had met with the owners of Advanced Maintenance Solutions and felt very confident that they would provide a good service at a good price. Mr. Katz recommended that the Committee approve the contract for the term listed with the option to renew for two additional one year terms. Ms. Marshall questioned whether they would vote on the additional years and Mr. Katz stated they would. Ms. OConnor questioned how it was determined to go with Advanced. Mr. Katz stated the way the bid was structured was to award to the lowest responsible bidder and that after checking references they felt comfortable with them as the lowest responsible bidder. Mr. Delano questioned whether the employees would be CORI'd and Mr. Katz stated they would.

### MOTION:

It was moved by Ms. Delano and seconded by Ms. OConnor to award the cleaning services contract to Advanced Maintenance Solutions for one year effective October 1, 2015 through August 31, 2016 with the option to renew for up to two additional one-year terms. The motion passed 4-0.

### Personnel Report/Retirees vs. New Hires/FY 16 Budget Update

Mr. Katz referred to a report which identified savings from staff retirements and their replacements. He explained there were nine retirements which outlined some savings, but also pointed out that there were 13-14 other positions that had changed which needed to be looked at as well. He outlined the savings of \$123,397 and that with that there were some FTE increases which expanded coverage in areas as well. Mr. Katz also explained that the savings had been applied into the school budget and that there had been some unanticipated special ed costs and for now the money had been applied there. He added he would have more information on that later in the fall. Mr. Delano stated he felt it was important for the community to know about the special education costs as it was something the District and Committee had no control over. Ms. OConnor added that the Committee had known about the savings last year and had already built them into the budget. She also questioned the reading teacher position and wondered whether it was a coincidence that the name of the retired staff and new staff was the same. Mr. Katz explained that it was Ann Bush who had retired and in fact was returning to the position in a part-time capacity.

Ms. Angelakis introduced the new student representatives Matthew Zimmer and Will Green, both seniors, and welcomed them to the Committee.

Ms. Marshall requested a motion to adjourn the regular meeting and enter into Executive Session.

**ADJOURNMENT**

**MOTION:**

At 7:16 p.m. it was moved by Ms. OConnor, seconded by Mr. Delano and voted by roll call vote to adjourn the regular session and enter into executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Ms. OConnor -- yes; Mr. Delano -- yes; Ms. Cooper -- yes; Ms. Marshall -- yes.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools  
/pan

10/14/15

Date: